

**Norfolk Redevelopment and Housing Authority**  
**Section 8 Unit Availability Form**  
P.O. Box 968 Norfolk, VA 23501  
**Attention:** Christine Taylor-Owner Liaison  
Telephone: (757) 624-8643 Fax: (757) 314- 1488

To submit a listing, please complete this form and return it to NRHA via fax or mail.

- Norfolk Housing Authority only lists properties within the City of Norfolk.
- Property on the Unit Availability Forms received by **Wednesday**, by **12:00PM** will be included on the list printed that Friday for distribution to potential renters.
- Your unit **will** be listed for **60** days unless you contact us to delete the listing. If the unit is still available for rent after 60 days, you must complete and submit another form for posting.
- If the unit becomes occupied prior to the **60** day posting time frame, please submit a request for removal of the unit from the listing.
- Undated lists are available on Monday at most of our offices and buildings.
- Once your property is listed, participants will contact you directly with inquiries.

**\*Please be aware that participants may retain outdated listings, so you may receive calls after the unit is rented or no longer available.**

**General Unit Information**

**\*Are You A New Owner to the Program? YES \_\_\_\_\_ NO \_\_\_\_\_**

Property Address \_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_ Date Available \_\_\_\_\_

Year Built: \_\_\_\_\_ Square Footage \_\_\_\_\_ Area \_\_\_\_\_ Census Tract: \_\_\_\_\_

# Of Bedrooms: \_\_\_\_\_ Bathrooms \_\_\_\_\_ Requested rent: \_\_\_\_\_

Deposit Amt: \_\_\_\_\_ Pets: \_\_\_\_\_ Pet Deposit \_\_\_\_\_ Handicap Access \_\_\_\_\_

Single Floor Residence: Yes \_\_\_ No \_\_\_ # of steps into residence \_\_\_\_\_

Type of Unit: Single Family \_\_\_\_\_ Duplex \_\_\_\_\_ Townhouse \_\_\_\_\_ Apt. \_\_\_\_\_

**Utilities paid by Owner**

Electric \_\_\_\_\_ Gas \_\_\_\_\_ Water \_\_\_\_\_ Sewage \_\_\_\_\_ Oil \_\_\_\_\_

**Appliances furnished by Owner**

Stove \_\_\_ Refrigerator \_\_\_ A/C \_\_\_ Microwave \_\_\_ Dishwasher \_\_\_

**Amenities**

Carpet \_\_\_ Blinds/Drapes \_\_\_ Fence \_\_\_ On-site Laundry \_\_\_ Garage \_\_\_

24-hour Management \_\_\_ Ceiling Fans \_\_\_ Near Bus Line \_\_\_

Near Shopping \_\_\_ Porch/Balcony \_\_\_ Playground \_\_\_ Security System \_\_\_

Washer/Dryer Hook-up \_\_\_

Other Details \_\_\_\_\_  
\_\_\_\_\_

**Contact Information (Please Print)**

Agency Name (if applicable): \_\_\_\_\_

Contact person's Name \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number(s) \_\_\_\_\_  
\_\_\_\_\_

Thank you for your participation in the Norfolk Section 8 Housing Choice Voucher Program and for providing housing opportunities for our program participants.