



AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT OR TASK ORDER

1. Amendment Modification No. A001	2. Effective Date 01/18/2017	3. REQUISITION/PURCHASE REQ. NO. PR1097-090-16
4. ISSUED BY Norfolk Redevelopment and Housing Authority Purchasing Services Office 555 E. Main Street, 17th Floor Norfolk, VA 23510		5. ADDRESS OFFER TO (if other than item 6)
6. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		7A. AMENDMENT OF SOLICITATION/CONTRACT NO. 7B. DATED (SEE ITEM 8)

8. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 11. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 6 and 12, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**9. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 10.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 11 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 7A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 11, PURSUANT TO THE AUTHORITY OF VPPA § 2.2-4309.
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 copies to the issuing office.

10. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by section headings, including solicitation/contract subject matter where feasible.)

Solicitation PR1097-090-16 is hereby amended. The following Offeror questions and answers are provided see attachments. All other solicitation terms and conditions remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item 7A, as heretofore changed, remains unchanged and in full force and effect.

11A. NAME AND TITLE OF CONTRACTOR (Type or print)		12A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		KATHLEEN MOSLEY, CPPO, VCO	
11B. CONTRACTOR/OFFEROR	11C. DATE SIGNED	12B. NRHA CONTRACTING OFFICER	12C. DATE SIGNED
		<i>Kathleen Mosley</i>	1/18/17
(Signature of person authorized to sign)		(Signature of person authorized to sign)	

PR1097-090-16
Project Based Voucher (PBV) for Projects
within the Boundaries of the City of Norfolk and Neighboring Jurisdictions
Questions and Answers

1. **Question:** Can the Project-Based vouchers be used in existing permanent supportive housing with the intent of serving homeless individuals?
Answer: No
2. **Question:** How does one register in order to receive addenda to the RFP?
Answer: All addendums will be provided on the following websites.
www.nrha.us/opportunities and www.eva.virginia.gov.
3. **Question:** The RFP states that resident income is limited to 50% AMI or less. Will NRHA permit a waiver to allow for a reasonable percentage of units to have a 60% AMI ceiling?
Answer: No
4. **Question:** The RFP states that the HAP will have a 15 year term with possible extension “for a maximum term of 20 years”. It is unclear to whether the extension would have a term of 5 years, to equal 20, or for a 20 year renewal term. For financing purposes, projects will need a term of 15 years + 20 years. Please provide clarification.
Answer: Maximum term of 20
5. **Question:** The RFP states PBV assistance has a ceiling of 25% of family units in a building, with an exception for developments with supportive services. Will NRHA allow an exception for up to 100% PBV assisted family units if supportive services are provided to residents?
Answer: Yes
6. **Question:** The Pass/Fail Evaluation Factors for Tab 3 Site requirements do not appear in the RFP document (page 22). Please identify the evaluation factors for Tab 3.
Answer: Tab 3 is N/A for this solicitation however the site specifications are identified on page 9.
7. **Question:** PDF page 2 – What is meant by Billing Name that appears on an invoice?
Answer: The legal name used for your company.
8. **Question:** PDF page 2 – Our State Corporation Commission does not contain an identification number; please advise if this is an issue.

PR1097-090-16
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Questions and Answers

Answer: Yes. A bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 shall include in your bid or proposal the identification number issued to it by the State Corporation Commission. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized.

9. **Question:** Page 5/#4 – Are one bedroom the only unit type allowed?

Answer: No, the one bedroom only applies to those developing or rehabbing in Norfolk that will seek funds from the grant funded via the Community Services Board.

On page 20 - Tab 1 Owner/Developer

10. **Question:** 1.d. / 1.e. – What is meant by services performed?

Answer: Additional upkeep of the property provided by owner/developer above maintaining the property.

Page 21 – Tab 2 Management Team

11. **Question:** 1.f. – What points of contact are you looking for, and for what type of references?

Answer: List of current staff to include years of experience.

12. **Question:** 1.f.i. – What is meant by services provided?

Answer: Additional upkeep of the property provided by owner/developer above maintaining the property. Maintenance Program and security expectations.

13. **Question:** 3 – What are you all looking for with respect to coordination with the Service Provider and Owner?

Answer: Any type of case management, recreation, etc. provided for the residents.

14. **Question:** Are Attachments D, E, and F applicable in this case?

Answer: Yes

15. **Question:** TAB 10-Mixed Income Community does not define the level of income differentiation that is required to meet the requirements of this point category. Are there specific income levels that are defined? For instance, is it possible to meet the requirements of this section if differing households income levels of 60% and 40% AMI are provided?

Answer: No